| **BÁO CÁO CHI PHÍ THÁNG ... / QUÝ …**

| **STT** | **Khoản mục CP**  | **Kế hoạch** | **Thực tế** | **Chênh lệch (+/-)** | **Nguyên nhân** |
| --- | --- | --- | --- | --- | --- |
| 1 | Chi phí NVL |  |  |  |  |
| 2 | Chi phí nhân công |  |  |  |  |
| 3 | Chi phí SXC (điện, nước,…) |  |  |  |  |
| 4 | Chi phí bán hàng  |  |  |  |  |
| 5 | Chi phí quản lý doanh nghiệp |  |  |  |  |

Tổng:..................................................

| ***Lập biểu*** | ***Kế toán trưởng*** | ***Giám đốc*** |
| --- | --- | --- |
| *(Ký, họ tên)* | *(Ký, họ tên)* | *(Ký, họ tên)* |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |